



# TOWN OF MONROE

## PUBLIC WORKS DEPARTMENT

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[www.monroerec.org](http://www.monroerec.org)

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### JOB DESCRIPTION

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**Job Title:**

Seasonal Park Maintainer

**Reports To:**

General Foreman or designee

**Department:**

Public Works

**Union Affiliation:**

N/A

**FLSA Classification:**

Non Exempt (Seasonal)

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### DESCRIPTION

I. **Job Summary**

Maintain landscaping, ball fields and general cleanliness of the Town of Monroe's public recreational facilities.

II. **Essential Duties and Responsibilities**

- Operate grass cutting and other motorized equipment including chain saws, trimmers, beach and ball field groomers, on and off-road vehicles.
- Open and close park buildings.
- Maintain baseball diamonds and park grounds.
- Clean and disinfect bathhouses, restrooms, buildings, beach and pool areas.
- Enforce park rules and regulations.
- Perform general park maintenance (cleaning, painting, picking up debris, etc.).
- Perform other duties as necessary to maintain park buildings and all grounds under Department's jurisdiction.

III. **Minimum Qualifications**

- A. Education: N/A
- B. Experience: Minimum age of 18. Preferably 21 years of age or older. Experience with lawn cutting and trimming and operating above motorized equipment.
- C. Skills and Abilities: Must hold valid drivers license and have ability to operate a standard transmission vehicle. Sufficient mechanical knowledge required to make minor repairs on equipment. Willingness to work as part of a team, with flexibility to do whatever is required.

**IV. Physical Requirements**

Outdoor work during the summer season, including nights and weekends, with minimal time off.

**V. Work Environment**

Primarily outdoor work during the summer months.