



TOWN OF MONROE

PARKS & RECREATION DEPARTMENT

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JOB DESCRIPTION

Job Title:

Park Maintainer III

Reports To:

Parks Maintenance Supervisor or his or her designee

Department:

Parks & Recreation

Union Affiliation:

N/A

FLSA Classification:

Non Exempt (Seasonal)

DESCRIPTION

I. **Job Summary**

Maintain landscaping, ball fields and general cleanliness of the Town of Monroe's public recreational facilities.

II. **Essential Duties and Responsibilities**

- Coordinate/supervise work of junior employees.
- Operate grass cutting and other motorized equipment including chain saws, trimmers, beach and ball field groomers, on and off-road vehicles.
- Open and close park buildings.
- Maintain baseball diamonds and park grounds.
- Clean and disinfect bathhouses, restrooms, buildings, beach and pool areas.
- Enforce park rules and regulations.
- Perform general park maintenance (cleaning, painting, picking up debris, etc.).
- Perform other duties as necessary to maintain park buildings and all grounds under Department's jurisdiction.

III. Minimum Qualifications

- A. Education: N/A
- B. Experience: Minimum age of 18. Preferably 21 years of age or older. At least six months (two summer seasons) prior paid experience with lawn cutting and trimming and operating above motorized equipment, preferably with the Town of Monroe.
- C. Skills and Abilities: Must hold valid drivers license and have ability to operate a standard transmission vehicle. Sufficient mechanical knowledge required to make minor repairs on equipment. Willingness to work as part of a team, with flexibility to do whatever is required.

IV. Physical Requirements

Outdoor work during the summer season, including nights and weekends, with minimal time off.

V. Work Environment

Primarily outdoor work during the summer months.